



a Bethells Beach Surf Life Saving Patrol Inc
PO Box 21842 Henderson
e info@bethellsbeach.org.nz
p Info phone 027 664 5044
w www.bethellsbeach.org.nz

SURF CLUB HIRE CONTRACT

LOCATION: At the end of Te Henga Road, Bethells Beach.

CONTACT: info@bethellsbeach.org.nz or (09)832-1202

HIRE CHARGE: The hire charge is \$_____ paid 15 days before the hire date.

BOOKING FEE:

A \$50.00 non-refundable booking fee must be paid to secure your booking.

This \$50.00 is part of the \$_____ hire charge. The booking fee will not be refunded if you cancel your booking and/or if the final payment is not made within 7 days of the due date.

BOND:

A \$_____ bond to be paid 30 days before the hire date. The bond will be banked by the club. Full refund of bond is based on the following criteria.

- Clubhouse is left clean and undamaged (all floors mopped, tables/chairs stacked away, kitchen and toilets cleaned). A cleaning fee will be deducted from the bond if the Clubhouse is not left in a clean and tidy state.
- All rubbish removed from property (not to be placed in local rubbish bins).
- Music must be turned OFF at midnight. Failure to abide by this requirement will result in the forfeiture of the bond or any part of it at the discretion of the Club's Committee at its next meeting. The Clubhouse is monitored for compliance.
- Clubhouse is left in a secure state with all doors and windows closed and locked, and the security alarm set.
- Any bond refund will be completed as quickly as possible after the Clubhouse has been inspected.

HIRE PERIOD:

The normal hire period is from 10:00 am on the day of the hire to 09:30 am the following day. This is to give time for setting up before the event and cleaning up afterwards.

HIRE CONTRACT:

The hirer's contract must be signed by a person over 21 years of age and returned to the Committee or Custodian at least 10 days before the function date.

The club rooms will only cater for a maximum of 120 people (Toilet usage and Fire risk). The function will have no access to the Gear Shed or the First Aid room.

DECORATIONS:

The clubhouse can be decorated to suit your occasion. Any marks on the interior that the Club deems to need repairing will be charged and will be deducted from your bond. You need to be aware that drawing pins, tape, cellotape etc mark the interior and can only be used on the wooden walls.



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ALCOHOL:

The clubhouse is a non licensed premise. For any function involving the sale of alcohol, a copy of the "Special Liquor License" must be provided prior to the function dates stated below. BBSLSP encourages host responsibility as recommended by the Alcohol Advisory Council of New Zealand (ALAC). Information is available at www.alcohol.org.nz

SECURITY:

Security guards from registered security company will be required for functions involving alcohol, socials, or at the discretion of Committee. The hirer must provide documentation confirming the implementation of the accepted security company prior to the function dates stated below. Our preferred supplier is _____. BBSLSP reserves the right to decline the function if the security provisions are not up to standard.

The hirer is responsible for securing the facility upon completion of the function.

The hirer will ensure that:

- all lights, heaters, stoves and electrical appliances are turned off
- windows and doors are closed and locked
- alarm is set

CURFEW:

Functions MUST finish by midnight. We ask that departing guests consider our neighbours when leaving and that noise is kept to a minimum.

CLEANING:

- kitchen surfaces must be wiped clean
- appliances left clean: fridges, ovens, stove tops, pie warmer and microwave
- tables must be wiped clean and returned to their original location
- chairs stacked and returned to storage area
- floors are to be swept and wet mopped, equipment provided
- toilets, urinals, hand basins and vanities cleaned
- if oven not left clean \$50.00 fee will apply
- if fridges not left clean \$25.00 fee/fridge will apply
- hirers must remove all rubbish from the venue after their hire - this includes removal from car park and adjacent grounds.

AGREEMENT:

I _____ understand and agree to the above conditions for the rental of the Bethells Beach Surf Life Saving Clubrooms from _____ to _____.

Renter: _____

BBSLSP: _____

Date: _____